



CONTINGENCY PLAN HOTEL POSADA DE LOS BUCAROS
SANITATION AND HYGIENE RISK REDUCTION
PREVENTION OF INFECTION COVID – 19

We will make guests aware prior to arrival either verbally or by written notice of the conditions of service, and of the established preventative measures for their security during the 2020-2021 year.

Hotel Posada de Los Búcaros possesses a **Sanitation Certificate**, which we can present to you upon request.

A. ENTRY TO THE HOTEL LOBBY:

1. Stainless Steel Tray / Special disinfecting carpet to disinfect bottom of shoes when entering our facilities.
2. Antibacterial gel dispenser.
3. Disinfection of each guests luggage as they arrive to Hotel.
4. Temperature taken with thermometer of each guest at check in.
5. Control of entry of persons to interior areas of Hotel.

B. RECEPTION:

1. Use of protective screen at Hotel reception desk.
2. Daily control of the status of personal health of employees.
3. Authorized social distancing between employees and clients.
4. Mandatory use of face masks for all employees and use of gloves when necessary.
5. Use of disposable gloves when taking payments or handling money..
6. Disinfection of pens before and after use.
7. Disinfection of room keys and TV remote controls.
8. All female staff of Hotel Posada de Los Búcaros may NOT use; rings, bracelets, necklaces, and must have hair carefully pulled back, nails closely cut and perform daily uniform changes. Male staff must have hair neatly cut, closely cut nails and perform daily uniform changes.

C. ROOMS:

1. The disinfection of rooms is guaranteed.
2. Disinfection of bed spread, pillows, sheets, quilts, comforters, bath towels, toallas hand towels. Bathroom: shower curtain, shower, sink, toilet and tile, after the exit and entry of each client. Mirrors, television, light switches, power outlets, and door handles will also be disinfected. ALL bed linens are washed between guests.
3. Hotel staff will not access Hotel rooms to give service with hotel guests inside room, with the exception of cleaning services.
4. The ONLY restroom guests may use is their Hotel room restroom.



D. EXTERIOR AND COMMON AREAS

1. Reenforcement of cleaning plan of Hotel, as well as frequency and effectiveness of products used, especially in areas of high traffic, and high contact, such as; all surfaces, light switches, door knobs, railings, chairs, tables, living/ waiting rooms and floors.
2. Special attention to common areas.

E. GENERAL CLEANING PLAN:

1. Incrementation of cleaning activities, especially in areas of most contact.
2. Daily ventilation of areas in which clients were present.
3. Use of cleaning and disinfecting products under secure conditions.
4. Cleaning tools and supplies will be disinfected daily.
5. Ventilation in Hotel rooms is realized separately.
6. Special attention will be given to cleaning of walls, floors, ceilings, mirrors, windows, furniture, all objects both functional and decorative.
7. The cleaning of waste baskets in common areas must be done under secure conditions, with trash bags remaining closed/ sealed and then transported to the area of waste pick up.